



राष्ट्रीय जल विकास अभिकरण

जल शक्ति मंत्रालय, भारत सरकार

(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)

National Water Development Agency

Ministry of Jal Shakti, Government of India

(Department of Water Resources, River Development and Ganga Rejuvenation)



F.No. 5/10 /2019-Admn./ 459

Date: 24 February, 2020

To

(As per list enclosed)

Sub: Filling up the post of Deputy Director (Hydrology) in Level-11 of Pay Matrix (Rs.67700-208700/-) in National Water Development Agency on promotion/deputation (Including Short Term Contract).
Sir/Madam,

It is proposed to fill up one post of Deputy Director (Hydrology) in Level-11 of Pay Matrix (Rs.67700-208700/-) in National Water Development Agency by promotion/deputation (Including Short Term Contract) from amongst the suitable and willing officers under the Ministries/ Departments of the Central/State Govts./Union Territories/Public Sector Undertakings/Semi Govt./Statutory/Autonomous Organizations/Engineering Universities/Research and Development Organizations:-

- (a)(i) holding analogous post on regular basis in the parent cadre/department, or
(ii) with 5 years of regular service in the grade rendered after appointment thereto on regular basis in the Level-10 (Rs.56100-177500/-) of Pay Matrix or equivalent in the parent cadre/department, or
(iii) with 7 years of regular service in the grade rendered after appointment thereto on regular basis in the Level-7 (Rs.44900-142400/-) of Pay Matrix or equivalent in the parent cadre/department, and
(b) possessing a Degree in Civil Engineering/Master's degree in Maths/Computer Science/Physics/Statistics with specialization in Hydrology/Post Graduate in Hydrology/Water Resources from a reorganized University or equivalent.

Note:

1. The Departmental Assistant Director (Hydrology) with 5 years regular service in the grade will also be considered alongwith outside candidates. In case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.
2. The departmental officers in the feeder grade who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputaionists shall not be eligible for consideration for appointment by promotion.
3. Period of deputation (Including Short Term Contract) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Government shall ordinarily not exceed 3 years. The maximum age limit for appointment on deputation (Including Short Term Contract) shall not exceed 56 years as on the closing date for receipt of application.

Contd.....2/-



4. The organization setup and other details can be seen on website <http://nwda.gov.in>.

5. It may further be noted that appointment on deputation of the official will be on Standard Foreign Service terms and conditions for a period of 03 years. The pay of the officers selected on deputation will be regulated in accordance with the provisions contained in the Department of Personnel and Training O. M. No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 and as amended from time to time. The officer selected will not be eligible for General Pool Accommodation allotted by the Government. The Officer selected for appointment to the post will not be considered for permanent absorption.

6. The willing officers, who fulfill the requisite qualification and experience for the post, may forward his/her application in the enclosed format duly certified by the Competent Authority, along with their up to date Annual Performance Appraisal Report Dossiers (last 5 years ending with 2019) and Vigilance Clearance Certificate to the **Director (Admn.), National Water Development Agency, 18-20, Community Centre, Saket, New Delhi-110017** so as to reach within a period of 15 days from the date of publication of the advertisement in the Employment News/Rojgar Samachar for further action. The candidates, once selected for the post, will not be allowed to withdraw their candidature subsequently. The incomplete applications received will not be entertained.

Encl: As above

Yours faithfully,



(Rajesh Kumar)

Dy. Director (Admn.)

Copy to:-

1. All Ministries of Government of India (as per list enclosed).
2. All State/Union Territory Governments (as per list enclosed).
3. Chief Engineer (South) / (North), NWDA, Hyderabad / Lucknow.
4. Director (MDU), NWDA, Saket, New Delhi for uploading on NWDA website.
5. Technical Director, NIC, D/o WR, RD & GR, Shram Shakti Bhawan, New Delhi, with the request to upload the above circular on the website of D/o WR, RD, & GR.
6. Under Secretary (CS-I), Department of Personnel & Training, 2nd Floor Lok Nayak Bhawan, Khan Market, New Delhi, with the request to give publicity of the above circular through DoPT website.
7. Notice Board, NWDA, Saket, Palika Bhawan, New Delhi.

BIO-DATA

| | | | | | |
|---|---|------|--|---|---|
| Name of the post applied for :- | | | | | |
| 1. | Name and Address (in Block Letters) | | : | | |
| 2. | Date of Birth (in Christian era) | | : | | |
| 3. | (i) Date of entry into service | | : | | |
| | (ii) Date of retirement under Central/State Government Rules | | : | | |
| 4. | Educational Qualifications | | : | | |
| 5. | Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) | | : | | |
| Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular | | | Qualifications/ experience possessed by the officer | | |
| Essential | | | Essential | | |
| (A) Qualification | | | (A) Qualification | | |
| (B) Experience | | | (B) Experience | | |
| Desirable | | | Desirable | | |
| (A) Qualification | | | (A) Qualification | | |
| (B) Experience | | | (B) Experience | | |
| 5.1 | Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News. | | | | |
| 5.2 | In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate. | | | | |
| 6. | Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. | | : | | |
| 6.1 | Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Biodata) with reference to the post applied. | | | | |
| 7. | Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient. | | | | |
| Office/ Institution | Post held on regular basis | From | To | *Pay Band and Grade Pay/Pay Scale of the post held on regular | Nature of Duties (in detail) highlighting experience required |

| | | | | | |
|---|--|--|--|-------|--------------------------|
| | | | | basis | for the post applied for |
| <p>• Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;</p> | | | | | |
| Office/ Institution | Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme | | | From | To |
| | | | | | |
| 8. | Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent | | : | | |
| 9. | In case the present employment is held on deputation/contract basis, please state | | : | | |
| (a) The date of initial appointment | (b) Period of appointment on deputation/ contract | (c) Name of the parent office/organization to which the applicant belongs. | (d) Name of the post and Pay of the post held in Substantive capacity in the Parent organisation | | |
| | | | | | |
| 9.1 | <p>Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> | | | | |
| 9.2 | <p>Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p> | | | | |
| 10. | If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details. | | : | | |
| 11. | <p>Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p> | | : | | |
| (a) | Central Government | | : | | |
| (b) | State Government | | : | | |
| (c) | Autonomous Organization | | : | | |
| (d) | Government Undertaking | | : | | |
| (e) | Universities | | : | | |
| (f) | Others | | : | | |

| | | | |
|------|---|---|------------------|
| | Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade. | : | |
| 13. | Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale | : | |
| 14. | Total emoluments per month now drawn | | |
| | Basic Pay in the PB | Grade Pay | Total Emoluments |
| | | | |
| 15. | In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed. | | |
| | Basic Pay with Scale of Pay and rate of increment | Dearness Pay/interim relief/ other Allowances etc., (with break-up details) | Total Emoluments |
| | | | |
| 16.A | Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to | : | |
| | (i) additional academic qualifications | : | |
| | (ii) professional training and | : | |
| | (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient) | : | |
| 16.B | Achievements: The candidates are requested to indicate information with regard to; | | |
| | (i) Research publications and reports and special projects | : | |
| | (ii) Awards/ Scholarships/ Official Appreciation | : | |
| | (iii) Affiliation with the professional bodies/ institutions/ societies and; | : | |
| | (iv) Patents registered in own name or achieved for the organization | : | |
| | (v) Any research/ innovative measure involving official recognition | : | |
| | (vi) any other information. (Note: Enclose a separate sheet if the space is insufficient) | : | |

| | | |
|-----|--|--|
| 17 | Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract) # (The option of 'STC' / 'Absorption' / 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment"). | |
| 18. | Whether belongs to SC/ST | |

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.....
- (ii) His/ Her integrity is certified.
- (iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- (iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)