



राष्ट्रीय जल विकास अभिकरण
जल शक्ति मंत्रालय, भारत सरकार
(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)
National Water Development Agency
Ministry of Jal Shakti, Government of India
(Department of Water Resources, River Development and Ganga Rejuvenation)

nwda.gov.in



No. 10/1/2024-Admn./1486-1524

Dated: 20 February, 2024

Circular

In the recent past, it was observed that some of employees/officers issued "No Objection Certificate", "Service Verification Certificate", "No Dues Certificate", etc. signing by himself/herself which is not as per rules. All Divisions/Field Units Officers/Officials/DDO of National Water Development Agency hereby directed that NOC (No Objection Certification)/ NDC (No Dues Certificate) Service Verifications Certificate, etc. to be issued by the Reporting Officer on the recommendation by the concerned Field/Circle/Divisions/DDO whichever may be the case in the case of transfer, posting/Retirement, Resignation, etc.

2. It must be ensured that no NOC/NDC/LPC/ Service Verification Certificate will be accepted if the concerned employee/officer, DDO submits with his/her signature himself/herself in any offices of NWDA.
3. Further, maintenance of service records/ service book, etc. of an employee/officer may not be done by himself/herself.
4. This issued for "strict compliance" by all offices of NWDA.
5. This issues with the approval of Competent Authority.



(Khushal Singh)
Deputy Director (Admn.)

Copy to

1. Sr. PS to the Director General, NWDA, Saket, New Delhi.
2. PS to Chief Engineer (HQ), NWDA, Saket, New Delhi.
3. The Chief Engineer (South)/(North), NWDA, Hyderabad/Lucknow.
4. The Director (Tech.)/Director (Fin.)/Director (MDU)/Director (Admn.), NWDA, Saket, New Delhi.
5. The Superintending Engineer-(South)/(North), NWDA, Palika Bhawan, New Delhi.
6. The Superintending Engineer, Investigation Circle, Hyderabad/ Valsad/ Gwalior/ Bhubaneswar/Patna.
7. All Executive Engineer, Investigation Division, NWDA.
8. The Assistant Engineer, Investigation Sub-Division, NWDA, Jaipur/Panna.
9. Accounts Officer, NWDA, Saket, New Delhi.
10. Vigilance Section, NWDA, Saket, New Delhi.
11. The web Master, NWDA, New Delhi.
12. NWDA/e-Office Notice Board.
13. Office Order file.