



राष्ट्रीय जल विकास अभिकरण
जल शक्ति मंत्रालय, भारत सरकार
(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)
National Water Development Agency
Ministry of Jal Shakti, Government of India
(Department of Water Resources, River Development and Ganga Rejuvenation)

nwda.gov.in



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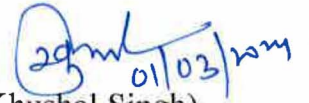
Date: 03.2024

CIRCULAR

It has been observed that some officers/officials are coming late to the office and some are leaving early on regular basis. As per the CCS (Conduct) rule, this is a grave misconduct which may be seen as violation of conduct Rules.

2. All officials are directed to mark their attendance on time and adhere to the official timings.
3. All unit heads/ field office heads are requested to monitor the attendance of the officials of their respective units on regular basis. If attendance are not marked/official timing are not followed necessary action may be taken as per rules and the same may be intimated to NWDA (HQ).

This issues with the approval of Competent Authority.


01/03/2024

(Khushal Singh)

Dy. Director (Admn.)

Copy to:-

1. PS to Director General, NWDA, Palika Bhawan, New Delhi.
2. PS to Chief Engineer (HQ), NWDA, Palika Bhawan, New Delhi.
3. Chief Engineer (South), NWDA, Hyderabad.
4. Chief Engineer (North), NWDA, Lucknow.
5. Director (Tech.)/(Fin.)/(MDU), SE (South)/(North), NWDA, New Delhi.
6. All Investigation Circles, NWDA.
7. All Investigation Divisions, NWDA.
8. All Investigation Sub-Divisions, NWDA.