



राष्ट्रीय जल विकास अभिकरण

जल शक्ति मंत्रालय, भारत सरकार
(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)
National Water Development Agency
Ministry of Jal Shakti, Government of India
(Department of Water Resources, River Development and Ganga Rejuvenation)



No.6/1/2024-Vig./2893-2928

Date: 18th April, 2024

OFFICE MEMORANDUM

Subject: - Timelines for Recording of Annual Performance Assessment Report (APAR) of Group 'A', 'B', 'C', officers/officials of NWDA for the year 2023-24- onwards- reg.

In continuation of NWDA O.M No. 6/1/2024-Vig./2305-37 dated 27 March, 2024, the undersigned is directed to refer DoPT's OM No. F.No. 22-8/2024-CS.I (APAR) dated 28.03.2024 regarding the subject mentioned above and to state that timeline for Recording of Annual Performance Assessment Report (APAR) is further extended. The time schedule of Sparrow Portal is as follows.

| Sl. NO. | Activity | Prescribed Timelines |
|---------|--|----------------------------------|
| 1. | Submission of Self-Appraisal to the Reporting officer by officer to be reported upon | By 15 th May, 2024 |
| 2. | Forwarding of report by Reporting Officer to Reviewing Officer | By 31 st July, 2024 |
| 3. | Forwarding of report by Reviewing Officer to NWDA (HQ)/ APARs Cell (field offices i.e. CE's offices) | By 31 st August, 2024 |

2. All Officers/ officials are requested to take necessary action towards generation of APARs as per time-line without fail.


(Khushal Singh)

Deputy Director (Admn.)

To:-

1. CE (HQ) & CVO, NWDA, New Delhi.
2. CE (South)/(North), / Hyderabad /Lucknow.
3. Director (Tech.)/(Admn.)/(Fin.)/(MDU),NWDA, New Delhi.
4. SE (N)/(S), NWDA, Palika Bhawan, New Delhi.
5. All Superintending Engineer, NWDA.
6. All Executive Engineer, NWDA.
7. Assistant Director (OL), NWDA, New Delhi.
8. AE, ISD, NWDA, Panna/ Jaipur.
9. Web Master ,NWDA,Saket for uploading on Website.
10. Notice Board,NWDA, Saket, Palika Bhawan.

Copy for information to:-

1. PS to DG, NWDA, New Delhi.

