

Complete Biodata				
I. Personal Details				
Name		RAJENDRA SINGH NAYAL		
Present Designation		Upper Division Clerk		
Date of Birth		08 th April 1986 (Eight April Nineteen Hundred Eighty Six)		
Sex		Male		
Marital Status		Married		
Mother Tongue		Kumauni		
Indian Languages Known		Kumauni, English and Hindi		
Foreign Languages Known		-		
Retirement Reason		On attending age of superannuation		
II. Details of Educational Qualifications				
Sl. No.	Qualification Institute/University/Place	Subject	Division	
1.	10 th Kendriya Vidyalaya, CBSE Board, Almora, Uttarakhand	Math, English, Science, Hindi, Social Science	2	
2.	12 Almora Inter College, Uttarakhand Board, Almora, Uttarakhand	Math, English, Physics, Chemistry, Hindi	2	
3.	Graduation (B.A.) S.S.J. Campus, Kumaun University, Almora, Uttarakhand	English literature, English language, Economics, Political Science	2	
4.	Post Graduate Diploma (PGDCA) S.S.J. Campus, Kumaun University, Almora, Uttarakhand	Language C, C++, HTML, MS- Access, Visual Basic, DBMS, Digital Computer System etc.	1	
5.	Master of Computer Application (MCA) Apar India College, New Delhi Sikkim Manipal University	Language Java, C, C++, HTML, DBMS, .(DOT) net, Networking, Computer Graphics, Software Engineering, ORACLE, Visual Basic etc.	B Grade	
III. Details of Professional Experience				
Sl. No.	Designation	Department/Organization/Place	Period From/To	
1.	Lower Division Clerk	CE(N), NWDA, Lucknow	26.04.2011 to till 31-05-2021	
2.	Upper Division Clerk	CE(N), NWDA, Lucknow	01-06-2021 to till date	
IV. Details of Training/Workshop/Conference Attended				
Sl. No.	Name of Training/Workshop/Conference	Organized by	City	Duration (From/To)
1.	e Human Resources Management System (eHRMS)	NIC, Shimla	New Delhi	07.11.2017
V. Details of Awards/Publications				
Sl. No.	Name of Award/Publication			

VI. Details of Professional Membership				
Sl. No.	Name of Professional Body	Membership No.	(Life/Annual)	
