

Complete Bio-data				
<b>I. Personal Details</b>				
Name		Sanjeev Kumar Rana		
Present Designation		Upper Division Clerk		
Date of Birth		19.03.1971		
Sex		Male		
Marital Status		Married		
Mother Tongue		Hindi		
Indian Languages Known		Hindi		
Foreign Languages Known		English		
Retirement Reason				
<b>II. Details of Educational Qualifications</b>				
Sl. No.	Qualification Institute/University/Place	Subject	Division	
1.	Post Graduate Diploma in Marketing Management	Sales Management, Marketing Management and Business Management	2	
2.	Graduation from Delhi University	Office Management & Secretarial Practice	2	
<b>III. Details of Professional Experience</b>				
Sl. No.	Designation	Department/Organization/Place	Period From/To	
1.	Clerk-cum- Typist	Cement Corporation of India (CCI)	1993-2001	
2.	LDC	NWDA, Headquarters, New Delhi	2001 to till 26-10-2020	
3.	Upper Division Clerk	NWDA, Headquarters, New Delhi	27-10-2020 to 10.06.2024	
3.	Upper Division Clerk	NWDA, ID, Jhansi	11.06.2024 to till date	
<b>IV. Details of Training/Workshop/Conference Attended</b>				
Sl. No.	Name of Training/Workshop/Conference	Organized by	City	Duration (From/To)
1.	Workshop/Training on Vigilance/Administration	CWC & NWDA	Chennai	2005
2.	Training/Workshop Administration/Vigilance	NWDA	Hyderabad	2011
3.	Training on Vigilance/Administration	NWDA	Lucknow	2013
4.	Training programme on “Online System for Uploading and Monitoring of Vigilance Complaints”	Ministry of Water Resources, RD & GR, New Delhi	New Delhi	28.05.2015
<b>V. Details of Awards/Publications</b>				
Sl. No.	Name of Award/Publication			
.....				
<b>VI. Details of Professional Membership</b>				
Sl. No.	Name of Professional Body	Membership No.	(Life/Annual)	
.....				